# **CENTER ANNUAL MANAGEMENT REVIEW (AMR)**

# **Responsible Managers**

# Provide Management Review Data/ Presentations to the LMS Management Representative following the requirements given in the official AMR Call for Inputs

(see Note 1)

# LMS Management Representative

Analyze the inputs in order to highlight progress/issues appropriate for Strategic Leadership Council (SLC) consideration in support of AMR objectives

Develop appropriate AMR Report(s) to support agenda requirements (see Note 2)

Ensure all agenda items are presented to the SLC at the AMR (see Note 3)

# Objectives:

- -assess Center performance with respect to the strategic and operational objectives
- -confirm that AMR data collected, analyzed, and reported effectively supports management decision making
- -sustain continual improvement of the Langley Management System

Approval original signed on file
Associate Director for Operations

# **General Information**

The following records are generated by this procedure and are maintained in accordance with LMS-CP-2707:
-AMR Minutes

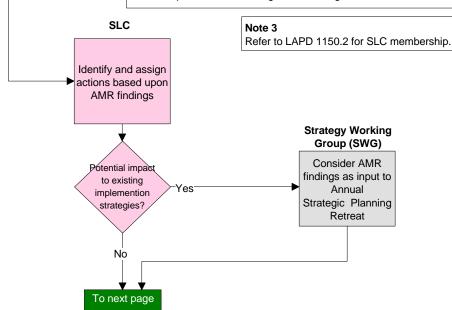
### Note 1

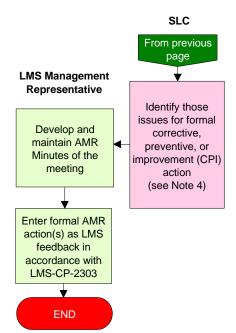
AMR Call for inputs may take the form of requesting special presentations by other subject matter experts.

# Note 2

Reports may contain:

- Identification of strengths and weaknesses of the Langley Management System as currently implemented to plan, manage and conduct work at the Center
- Progress assessments of Center-Level metrics and corrective, preventive, or improvement actions planned or underway
- Potential systemic issues requiring management attention
- Analysis and discussion of strategic/operational initiatives focused on Center objectives
- Other topics relevant to the goals of management review





### Note 4

In order to add value; Formal CPI is required when, at a minimum, the issue:

- Be a reasonable candidate for formal analysis
- Must have reasonable potential for systemic application
- Represent recognizable risk or improvement opportunity to product, process or system
- Require obviously more than a specific "fix" to address the issue

It is the responsibility of the assignee to effectively address actions deemed "informal." Such items do not have to be formally tracked to final closure.